

Digital Engagement Coordinator



RESPONSIBLE TO:	Digital Engagement Manager
CONTRACT:	2 Year Fixed Term
HOURS:	Part-time (20 hours/week)
JOB LOCATION:	Based in Amersham, Buckinghamshire, hybrid home working available.
SALARY:	£28,000 pro rata
CLOSING DATE:	27 th January 2025

If you would like to discuss this position informally, phone Michelle on 07943 804287

At **Roald Dahl's Marvellous Children's Charity**, we're looking for a dedicated and enthusiastic **Digital Engagement Coordinator** to join our team and help us deliver life-changing support to families navigating complex, lifelong conditions.

About Us

We are a small charity with a big mission: to provide specialist nurses and support services for seriously ill children and their families. From online workshops to emotional support, we ensure every family gets the help they need—completely free of charge.

The Role

In this exciting role, you'll have the opportunity to:

- Develop and deliver bespoke online programmes for young people and their families.
- Build and maintain meaningful relationships with beneficiaries.
- Safeguard the welfare of children and young people, ensuring all interactions align with best practices and relevant legislation.
- Support the collection of impactful outcomes data to help improve our services and share our success stories.
- Collaborate with the Fundraising Team by providing insights and stories that enhance funding applications.

This is a varied role that requires empathy, adaptability, and excellent organisational skills. If you're looking to work in a supportive team environment while directly improving lives, this is the job for you!



What We're Looking For

Skills and Knowledge

- A youth or family work qualification (or equivalent experience).
- Proven ability to engage with children, young people, and families in a sensitive and effective manner.
- Strong IT skills, particularly with video conferencing tools.
- Experience in delivering online workshops or training sessions.

Personal Qualities

- Empathetic, enthusiastic, and self-motivated.
- Excellent time management and teamwork skills.
- Flexibility to adapt to the evolving needs of the role.

What We Offer

- Flexible hybrid working arrangements.
- 25 days of annual leave (pro rata) plus bank holidays.
- A collaborative, inclusive work environment where your contributions make a real impact.

Additional Information

- The role involves some evening and weekend work to accommodate workshops and events.
- Occasional travel within the UK may be required.
- Successful candidates will undergo an enhanced DBS check.

Closing Date: 30th January 2025

Please phone Michelle on 07943804287 if you would like an informal chat about the role.

Roald Dahl's Marvellous Children's Charity is committed to equality and inclusivity. We welcome applications from all backgrounds and are happy to make reasonable adjustments to ensure you can perform at your best.